

Dear Parents,

Thank you for joining us this morning and for all of your questions. I want to review some of the overarching planning decisions that I, along with the School Leadership Team, have made. We recognized that we will have to make compromises and hard choices and join you in wishing that things were different. I also remind you that our desire to keep the entire community safe has driven every decision.

### **Major Overarching Planning Decisions:**

- In order to maximize teaching and learning, the majority of instruction will be done remotely by teachers in live time through Zoom.
- We will continue to use Google Classroom as a platform for supporting instruction and for the assignment and collection of work, and we will use Jupiter for grades and record keeping. For those of you who are new to the community, we will hold workshops to introduce/teach you to use these systems.
- Much of the in-person days will be used for enrichment, remediation, assessment, and supplemental learning opportunities not conducive to a remote venue.
- Teachers and students will remain as a unit. Your child will have a consistent teacher for each subject area.
- Students will remain with the same small subset of the class, in the same room for the entire time they are in the building. Teachers will move to them. The only exception will be outdoor physical education.
- Students with ICT support will be taught by at least two special education teachers for 2/3 major subjects (humanities, math, science.) The other teacher will be a general education teacher. They will still have access to a special education teacher for the third subject when support is needed.
- We have prioritized humanities, math, and science for all students, whether remote or in-person. Given the limited time we had, we felt this was important.
- Given the staffing constraints, we will try to offer as many enrichment classes as possible, but not everyone will be able to take language, music, art, PE, health and technology in a blended model.

- Students who have selected 100% remote will be placed in a group and cohort together with students who have chosen blended. The rationale for this is as follows: If the students change their minds and then decide to return to the building, it will not be necessary for them to change to new teachers. Furthermore, this will also ensure that they are taught by Booker T. teachers and in classes with other Booker T. students. Although Chancellor Carranza originally promised this, he has since realized that staffing issues cannot support this for every school. There is somewhat of a trade-off, however, on your part. On the day when your child's classmates are in school, your child will be working without in-person teacher support. Know, however, that in many schools that is the norm for some part of the day. If this is not something that you are satisfied with, then I will explore getting your child connected to the cadre of citywide remote teachers. Please let me know as soon as possible if this is your preference.

We intend to send out your child's cohort next week. That means you will know which day your child will be in the building. Class assignments (the group of 9) will not be communicated until after Labor Day.

Below are the slides I shared this morning. Over the weekend, I will review the chat box and provide answers to any questions I have not addressed.

Unfortunately, I cannot give you the school supply list today, but will work on that this weekend and get it to you early next week.

Elana Elster

## “PROGRAM 54”

Monday	Tuesday	Wednesday	Thursday	Friday
<b>HALF G7</b>	<b>HALF G6</b>	<b>HALF G7</b>	<b>HALF G6</b>	<b>FLEXIBLE</b>
<b>HALF G8</b>		<b>HALF G8</b>		
Cohort A	Cohort B	Cohort C	Cohort D	Support/Enrichment
Cohort A	Cohort B	Cohort C	Cohort D	Support/Enrichment
Cohort A	Cohort B	Cohort C	Cohort D	Support/Enrichment
Cohort A	Cohort B	Cohort C	Cohort D	Support/Enrichment

## Instructional Offerings for in-person instruction

Grade	Humanities	Math	Science	Language/ Music/Art	Health/PE/Tech
6	✓	✓ / ?	✓ / ?		✓
7	✓	✓	✓	✓	
8	✓	✓	✓	✓	

# SAMPLE WEEKLY SCHEDULE

Student in Cohort A, attends school on Mondays

## “PROGRAM 54” (AT HOME)

Monday	Tuesday	Wednesday	Thursday	Friday
	CONSISTENT SCHEDULE OF CLASSES	STRUCTURED AND CONSISTENT SCHEDULE	CONSISTENT SCHEDULE OF CLASSES	CONSISTENT SCHEDULE OF CLASSES
	FIVE PERIOD REMOTE DAY	ADDITIONAL CLASSES TAUGHT BY TEACHERS WHO ARE NOT IN SCHOOL OR WHO ARE 100% REMOTE	FIVE PERIOD REMOTE DAY	FIVE PERIOD REMOTE DAY
	9:00AM-2:20PM	CHECK-INS	9:00AM-2:20PM	9:00AM-2:20PM
		9:00AM-2:20PM		

# SAMPLE WEEKLY SCHEDULE

Student in Cohort A, 100% remote learning

## “PROGRAM 54” (FOR THE 100% REMOTE)

Monday	Tuesday	Wednesday	Thursday	Friday
Possibilities:	CONSISTENT SCHEDULE OF CLASSES	STRUCTURED AND CONSISTENT SCHEDULE	CONSISTENT SCHEDULE OF CLASSES	CONSISTENT SCHEDULE OF CLASSES
Work Day	FIVE PERIOD REMOTE DAY	ADDITIONAL CLASSES TAUGHT BY TEACHERS WHO ARE NOT IN SCHOOL OR WHO ARE 100% REMOTE	FIVE PERIOD REMOTE DAY	FIVE PERIOD REMOTE DAY
Independent Study Day	9:00AM-2:20PM	CHECK-INS	9:00AM-2:20PM	9:00AM-2:20PM
Enrichment		9:00AM-2:20PM		

## Instructional Offerings

For all students, if NYC DOE switches to 100% remote

# FULL 54 REMOTE

Grade	Humanities	Math	Science	Language	Health PE/Tech	Music/Art	Early Academy
6	✓	✓	✓		✓	Music/Art Rotation	✓
7	✓	✓	✓	✓	✓	Band, Strings, Chorus, or Art	✓
8	✓	✓	✓	✓	✓	Optional Elective	✓

# Changes

1. Length of the periods/bell schedule
2. Groupings
3. 8<sup>th</sup> Grade Elective: Optional
4. 7<sup>th</sup> Grade Elective: Band, Strings, Chorus, Art, and possibly film, drama
5. Mandatory Early Academy check-ins
6. Mandatory Independent Reading check-ins

## WHY WE HAVE LENGTHENED THE ZOOM PERIODS

### **70 minute ZOOM instructional periods\*:**

Smaller group sizes

**A teacher can divide the students into “a maximum of one screen(24)” and teach each group for 35 minutes.**

Supervised work time/group project time

**Students must report for the whole 70 minutes**

Flexibility in grouping of students

**Provides more interpersonal interactions with more students**

Forced time management

\*Remote lunch reduced to 40 minutes

# Immediate Programming Priorities

## **STAFFING**

- Awaiting accommodation decisions from the DOE
- Filling new vacancies and leave positions
- Seeking “coverage” personnel (DOE PROVIDED?)

## **PROGRAMMING**

- Completing student and class schedules
- Shoring up class placements, elective options, and language classes
- Creating classes (group of 9 or 12 students)
- Scheduling each cohort’s “5<sup>th</sup> day” (the day when they are home and the majority of their teachers are in school)

## **PROFESSIONAL LEARNING**

- Solidify instructional support and professional development to improve remote teaching and learning

# SAFETY

Communication: Mandatory student and parent assemblies prior to returning to the building

Masks: NON-NEGOTIABLE

Screening: DOE Protocol

Temperature Checks: Still waiting to hear from Ryan Center

Potential/Positive Cases: DOE Protocol followed by Ryan Center

Care: Mandatory Ryan Center Consent on file

Entry/Dismissal: Pick up by teacher, assigned locations

Bathrooms/Water: Strict systems

Breakfast: Before school outside – grab and go

Lunch: ONLY with shield, otherwise after school

## SAFETY

PPE: To be provided by the DOE

Supplies: Still waiting for most of it

Materials: Students must only use their own

Pick up days to retrieve necessary items

Non-Compliance: Student moves to 100% remote

## OTHER

Device: Students need a device in school with them. It cannot be a phone.

School Supplies: List forthcoming (basics)

Orientations: Yes – for all grades

Grades: Numeric (Rubrics will be distributed by each teacher.)

Attendance: “Regular” Waiting on guidance

After-School: Not sure

Early arrival: OUTSIDE/ NO PREVISIONS FOR INDOOR ENTRY

**TENTATIVE SCHOOL HOURS:**

**ZOOM (AT HOME) 9:00AM -3:20PM**

**6<sup>th</sup> grade in school: ½ of students 8-11:30 other ½ 8:50-12:20**

**7<sup>th</sup> grade in school: 9:00AM-1:00PM**

**8<sup>th</sup> grade in school: 8:45AM- 12:45PM**

**September 2020**

**TENTATIVE  
September 2020**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 New Parent Orientation pt 1 7PM	3 New Parent Orientation pt2 8AM PICK UP/Drop Off Materials at school 12-2	4	5
6	7 Labor Day	8 Faculty Returns SafetyAssemblies 7PM: Cohort B 8PM:Cohort E (Formally D) PICK UP/Drop Off Material at school 12-2	9 SafetyAssemblies 7PM: Cohort A 8P M: Cohort C PICK UP/Drop Off Material at school 12-2	10 FIRST DAY STUDENTS? Grade Orientations (during day)	11 Grade Orientations (during day)	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			